

# The UNOLS Office Performance Evaluation Form

UNOLS Office Performance Evaluation Form - Mozilla Firefox

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### UNOLS Office Performance Evaluation Form

The UNOLS Charter specifies that the UNOLS Chair, with the UNOLS Council, shall review UNOLS Office performance and activities on about three-year intervals. The second three year term for the MEML UNOLS Office is coming to an end and a review of the Office performance is needed. Please use the rating system to evaluate the specific items listed below. In addition, provide comments in the box provided at the bottom of the form.

Successful transfer of your information will be confirmed after you submit the form.

Your Name:

Note that your name will not be associated with any of the results.

Performance Criteria	Rating					
	Excellent (1)	Very Good (2)	Good (3)	Fair (4)	Poor (5)	No Opinion
<b>Leadership</b>						
Coordinates the development of a shared vision of the UNOLS communities needs and goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exhibits forward thinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focuses on both short and long term goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Structures strategic plans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows integrity and maintains credibility of the organization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Done

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### Management

Demonstrates knowledge of and commitment to the mission of UNOLS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitates progress and manages change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focuses on objectives and results	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plans and organizes well	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates knowledge of federal rules, regulations, policies and procedures, and ensures compliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Functional Competence

Demonstrates necessary knowledge, skill, and understanding to carry out the responsibilities of the position in support of the mission of UNOLS Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communicates effectively with the UNOLS operators and the Agency Facility Managers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides effective coordination of UNOLS committees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Generates committee meeting minutes, newsletters, and reports on a timely basis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is responsive to community requests for information or assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Overall office performance

	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Comments:

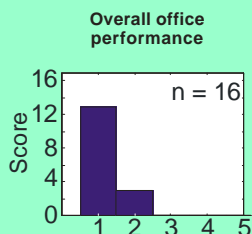
Enter any additional comments you wish in the box below then click on the submit button:

[Click here to submit your completed form](#) [Reset form](#)

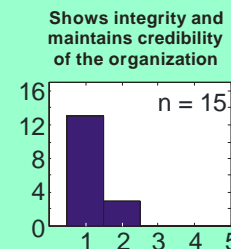
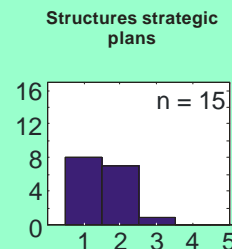
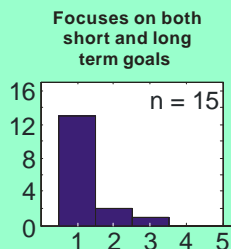
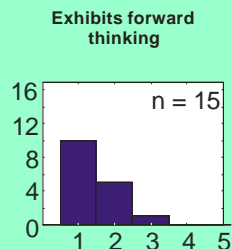
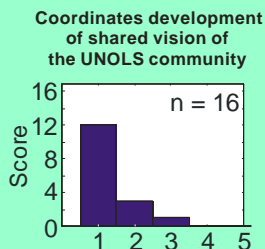
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# UNOLS Office performance Review Results - October 2005

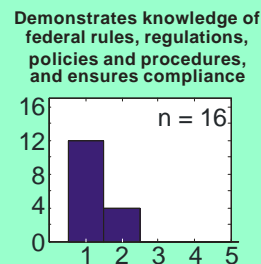
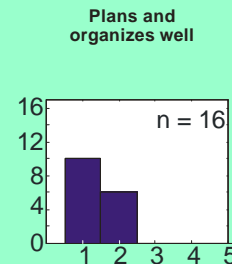
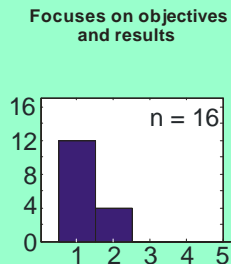
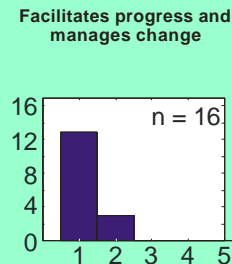
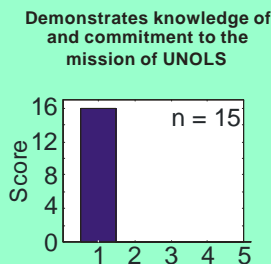
Overall Score = 1.2



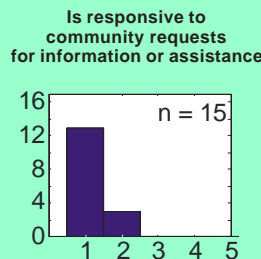
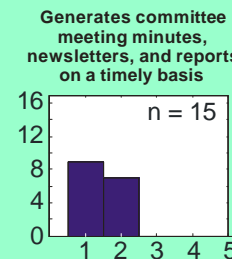
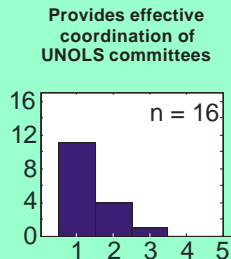
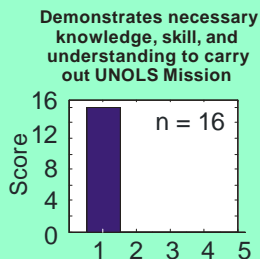
## Leadership



## Management



## Functional Competence



Rating (1-Excellent 2-Very Good 3-Good 4-Fair 5-Poor)

# Conclusion and Recommendation

- Based on this evaluation, the Ad Hoc committee finds the performance of the UNOLS office to be excellent.
- The Ad Hoc Committee recommends that the council endorse MLML to host the UNOLS office for a third three year term.