

Revised: September 14, 2006

**Tentative Agenda**  
UNOLS Workshop  
Establishing ADA Guidelines for Research Vessels

September 18 & 19, 2006  
Smith Building Conference Room  
Woods Hole Oceanographic Institution  
Woods Hole, MA

**September 18, 2006 - Day One, Smith Conference Room:**

0800 **Coffee/Danish**

0830 **Welcome and Introductions** – Terry Whitlege, ADA Committee Chair, will call the meeting to order and provide a brief background on the project to establish guidelines to accommodate the American with Disabilities Act (ADA) on UNOLS research vessels.

- Participant Introductions
- Review Workshop Agenda
- Preliminary Review of Draft **ADA Guidelines for UNOLS Vessels** Document – Terry Whitlege will review the draft ADA Guidelines document (the draft <ADAGuidelines\_091306.doc> was provided to the workshop participants prior to the workshop) and explain the process used to develop the draft. Terry will identify the areas of the document that require workshop discussion. He will open the floor to allow participants to suggest other areas that should be discussed.

0910 **Agency Remarks** – Agency representatives will have an opportunity to comment and explain their respective project goals in respect to this effort:

- National Science Foundation – Dolly Dieter
- National Oceanic and Atmospheric Administration – Michael Abbott
- Office of Naval Research – Bob Houtman

0930 **ADA Access Board** – Paul Beatty (Access Board) will report on the effort to establish ADA Guidelines for Passenger Vessels. He will give a brief history of the project and how it has been carried out.

0950 **Workshop Discussion Session 1:** (Moderator – Amy Bower). This session will focus on identifying the concerns of people with disabilities regarding operations aboard research vessels and discuss these concerns with the individuals responsible for ship safety. The goal would be to work together to find solutions. The discussions will be address accessibility issues associated with:

- (a) Safety
- (b) Working Conditions
- (c) Living Accommodations.

1020 **Mid morning break**

- 1040 **Continue Discussion Session 1**
- 1100 **Workshop Discussion Session 2:** Review and discuss the draft ADA guidelines for research vessel structural modifications. Identify items that require resolution. (Moderator – Terry Whitledge)
- 1200 ***Lunch Break***
- 1300 **Workshop Discussion Session 3:** Review and discuss the draft ADA procedural guidelines for research vessels. Identify items that should be explored further during the ship tour. (Moderator – Terry Whitledge)
- 1430 **Mid-Afternoon Break**
- 1500 **R/V Knorr Ship Visit** – Workshop participants will tour the R/V Knorr to review the feasibility of the guideline recommendations. Any additional guidelines that would enhance accessibility will be identified. Terry will appoint scribes prior to the ship visit to record recommendations.
- 1700 ***Day-one adjourn***

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**September 19, 2006 - Day Two, Smith Conference Room:**

- 0800 **Coffee/Danish**
- 0830 **Call to Order Day Two** – Terry Whitledge, ADA Committee Chair, will call day two of the meeting to order and provide a brief summary of day one discussions.
- 0845 **Discussion on findings and recommendations from ship tour** – Terry Whitledge (with assistance from the ship visit scribes) will present the findings and recommendations from the ship tour. The floor will be open for discussion.
- 1015 ***Mid-Morning Break***
- 1030 **Identify Revisions Required to Finalize Draft ADA Guidelines** – Terry Whitledge
- 1130 **Make Assignments and Timeline** – Terry Whitledge
- 1200 ***Lunch Break***
- 1300 Small group discussions, writing, or assignment collaborations can be carried out in the afternoon.
- 1700 ***Workshop Adjourn***